

# International Student Clinical Electives at the University of Tokyo

The University of Tokyo (UTokyo) Faculty of Medicine welcomes requests for clinical training from medical students around the world. However, we are able to accept only a limited number of students from universities that do not have a student exchange agreement with our Faculty of Medicine.

## Eligibility Criteria

Students from unaffiliated medical schools who wish to receive clinical training at UTokyo must meet the necessary criteria to be approved by the Academic Affairs Committee. Namely, they must:

1. be enrolled, in good standing, as a full-time medical student at an accredited medical school,
2. be in their final year of medical school during the entire period of their clinical training at UTokyo,
3. provide complete, authentic documentation (see Application Materials),
4. have a valid purpose for seeking clinical training,
5. have satisfactory proficiency in Japanese or English, as detailed below.

### *Language requirement*

- (1) Enrollment in a medical school for which English is the language of instruction, or
- (2) A passing score on the N1 or N2 Japanese-Language Proficiency Test (JLPT), or
- (3) A TOEFL iBT score of 93 or higher, with a minimum score of 20 in both the Speaking and Listening sections, or
- (4) An IELTS overall band score of 7 or higher, with a minimum score of 6.5 in both the Speaking and Listening sections.

## Application Process

The application periods and respective elective start dates are shown below. Each application period formally begins at 10:00 AM JST on the first business day of the initial month of the application period. To begin the application process, consult our [website](#) to determine when applications will be accepted. Applications will be processed in the order they are received. Early, late, or incomplete applications, and applications from students who do not meet the above criteria, will not be considered. The application period will close when the slots available for that period are filled.

Students may apply for one slot, which comprises one or two electives. The maximum duration of one slot is eight weeks, and the duration of an elective is four to eight weeks. Students may apply to a maximum of three departments for each slot. Applicants are not guaranteed acceptance by any hospital department. If a student is rejected by all requested departments, the application will be closed. In general, electives begin on Mondays (or on the first weekday after Monday that is not a national holiday). Please note that electives cannot be scheduled to start during the period from 25 December through 7 January and that training is paused during the Japanese New Year (typically, 29 December through 3 January) and Golden Week holidays and on all other national holidays (consult a Japanese calendar for more information).

<b>Application period</b>	<b>Elective start date</b>	<b>Slots available</b>
June through August	January through March	4
September through November	April through June	4
December through February	July through September	4
March through May	October through December	4

After your complete application is received and accepted, your requested clinical departments will be contacted for their approval. After we confirm their approval, you will be requested to pay the necessary fees, as detailed below.

## Application Materials

1. The online application form,
2. A scan of the identifying information in your passport,
3. A color jpeg photo of your face (in a neutral, non-smiling expression) and shoulders against a simple background,
4. A Japanese or English CV, including a description of your educational background that lists all secondary and tertiary educational institutions attended and the start and (expected) end dates for each program,
5. Statements of your purpose for seeking clinical training, addressed to the heads of your departments of interest,
6. Proof of language proficiency (see Language requirement),
7. A current English transcript of your academic record in medical school,
8. A certificate of enrollment that states you are enrolled as a full-time medical student in good standing, confirms you will be in your final year of medical school during the entire proposed period of the elective at UTokyo, and includes the name and email address of a university official who can verify your enrollment status,
9. A short letter signed by the dean or head of your medical school confirming that you are adequately prepared for a clinical elective.

In addition, proof of professional liability insurance and health insurance that cover your training and stay in Japan and a current, complete immunization record must be submitted at least sixty days before your elective begins (the form will be provided after the clinical elective is approved).

## Fees

As of 1 April 2023, clinical electives for students from unaffiliated universities are subject to the following fees.

Application fee:	¥9,800
Entrance fee:	¥28,200
Tuition fee (per 4 weeks):	¥59,200

## Additional Information

- a. Because cancellation of an elective deprives other deserving students of an opportunity to train in our hospital, we request that students only apply for a slot if they are certain of their intent to study at UTokyo.
- b. In principle, trainees are responsible for all expenses, including those related to travel, insurance, accommodation, and daily life.
- c. Trainees are expected to make their own housing arrangements. We are not associated with any accommodation provider.
- d. To receive the materials necessary for working in the hospital, trainees must visit our office (rooms 203–205 in the Medical Library Building) on the business day before the scheduled start of their clinical elective. Because electives usually begin on Monday, it will likely be necessary to visit us during office hours on the preceding Friday. Please schedule your Japan arrival accordingly.

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## **Helpful information**

The University of Tokyo

<http://www.u-tokyo.ac.jp/en/index.html>

Organization of the Graduate School of Medicine, Faculty of Medicine, and University Hospital

<http://www.m.u-tokyo.ac.jp/english/>

UTokyo website for international students

<https://www.u-tokyo.ac.jp/adm/inbound/en/index.html>

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